

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE U	PAGE OF PAGES 1 2	
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2. AMENDMENT/MODIFICATION NO. 24	3. EFFECTIVE DATE 28-Feb-2017	4. REQUISITION/PURCHASE REQ. NO. 1300597548	5. PROJECT NO. (If applicable) N/A
6. ISSUED BY NSWC, CARDEROCK DIVISION, MARYLAND 9500 MacArthur Blvd West Bethesda MD 20817	CODE N00167	7. ADMINISTERED BY (If other than Item 6) DCMA Manassas 14501 George Carter Way, 2nd Floor Chantilly VA 20151	CODE S2404A SCD: C

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and Zip Code) Strategic Insight 2461 South Clark Street, Ste 320 Arlington VA 22202		9A. AMENDMENT OF SOLICITATION NO.
		9B. DATED (SEE ITEM 11)
		10A. MODIFICATION OF CONTRACT/ORDER NO. N00178-04-D-4129 / N00178-04-D-4129-FD01
		10B. DATED (SEE ITEM 13) 21-Sep-2012
CAGE CODE 1DY16	FACILITY CODE	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(*)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input checked="" type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: Bilateral IAW FAR 43.103(a)(3)
<input type="checkbox"/>	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☒ is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)
SEE PAGE 2

15A. NAME AND TITLE OF SIGNER (Type or print) Jim Hajek, Contracts Manager		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Jonathan Mauro, Contracting Officer	
15B. CONTRACTOR/OFFEROR /s/Jim Hajek (Signature of person authorized to sign)	15C. DATE SIGNED 28-Feb-2017	16B. UNITED STATES OF AMERICA BY /s/Jonathan Mauro (Signature of Contracting Officer)	16C. DATE SIGNED 28-Feb-2017

NSN 7540-01-152-8070
PREVIOUS EDITION UNUSABLE

30-105

STANDARD FORM 30 (Rev. 10-83)
Prescribed by GSA
FAR (48 CFR) 53.243

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GENERAL INFORMATION

The purpose of this modification is to extend the period of performance to allow for continued performance through 15 March 2017. Accordingly, said Task Order is modified as follows:

1. The Period of Performance of the following line items is hereby changed as follows:

CLIN/SLIN	From	To
7104	2/3/2017 - 2/28/2017	2/3/2017 - 3/15/2017
9101	5/1/2016 - 2/28/2017	5/1/2016 - 3/15/2017

2. The total amount of funds obligated to the task remains unchanged at \$6,198,037.11. The unfunded balance \$27,669.04.

3. The total value of the task order remains unchanged at \$6,225,706.15.

4. A conformed copy of this Task Order is attached to this modification for informational purposes only.

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SECTION B SUPPLIES OR SERVICES AND PRICES

CLIN - SUPPLIES OR SERVICES

For Cost Type Items:

Item	PSC	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
4000	R425	Technical and Engineering services for DAMO, RTP, PPP, and SCRM support for Navy and Marine Corps program offices. (Fund Type - TBD)	1.0	LO			
400001	R425	Funding for CLIN 4000 (Labor). (O&MN,N)					
400002	R425	Funding for CLIN 4000 (Labor). (O&MN,N)					
400003	R425	Funding for CLIN 4000 (Labor). (O&MN,N)					
400004	R425	Funding for CLIN 4000 (Labor). (O&MN,N)					
400005	R425	Funding for CLIN 4000 (Labor). (O&MN,N)					
400006	R425	Funding for CLIN 4000 (Labor). (O&MN,N)					
400007	R425	Funding for CLIN 4000 (Labor). (O&MN,N)					
400008	R425	Funding for CLIN 4000 (Labor). (O&MN,N)					
4100	R425	Technical and Engineering services for DAMO, RTP, PPP, and SCRM support for Navy and Marine Corps program offices. (Option 1) (Fund Type - TBD)	1.0	LO			
410001	R425	Funding for CLIN 4100 (Labor) (O&MN,N)					
410002	R425	Funding for CLIN 4100 (Labor) (O&MN,N)					
410003	R425	Funding for CLIN 4100 (Labor) (O&MN,N)					
410004	R425	Funding for CLIN 4100 (Labor) (O&MN,N)					
410005	R425	Funding for CLIN 4100 (Labor) (RDT&E)					
410006	R425	Funding for CLIN 4100 (Labor) (O&MN,N)					
410007	R425	Funding for CLIN 4100 (Labor) (RDT&E)					

For ODC Items:

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Item	PSC	Supplies/Services	Qty	Unit	Est. Cost
6000	R425	Support Costs for CLIN 4000 inclusive of G&A. Estimated materials \$10,500.00; Estimated travel \$10,500.00. (Fund Type - TBD)	1.0	LO	
600001	R425	Funding for CLIN 6000 (ODC's). (O&MN,N)			
600002	R425	Funding for CLIN 6000 (ODC's). (O&MN,N)			
600003	R425	Funding for CLIN 6000 (ODC's). (O&MN,N)			
600004	R425	Funding for CLIN 6000 (ODC's). (O&MN,N)			
600005	R425	Funding for CLIN 6000 (ODC's). (O&MN,N)			
600006	R425	Funding for CLIN 6000 (ODC's). (O&MN,N)			
600007	R425	Funding for CLIN 6000 (ODC's). (RDT&E)			
6100	R425	Support Costs for CLIN 4100 inclusive of G&A. Estimated materials \$10,500.00; Estimated travel \$10,500.00. (Option 1) (Fund Type - TBD)	1.0	LO	
610001	R425	Incremental Funding for CLIN 6100 (Other Direct Costs) (RDT&E)			

For Cost Type Items:

Item	PSC	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
7000	R425	Technical and Engineering services for DAMO, RTP, PPP, and SCRM support for Navy and Marine Corps program offices. (Option 2) (Fund Type - TBD)	1.0	LO			
700001	R425	Incremental Funding for CLIN 7000 (Labor) (RDT&E)					
700002	R425	Incremental Funding for CLIN 7000 (Labor) (O&MN,N)					
700003	R425	Incremental Funding for CLIN 7000 (Labor) (RDT&E)					
700004	R425	Incremental Funding for CLIN 7000 (Labor) (O&MN,N)					
700005	R425	Incremental Funding for CLIN 7000 (Labor) - TI-9 (O&MN,N)					
7100	R425	Technical and Engineering services for DAMO, RTP, PPP, and SCRM support for Navy and Marine Corps program offices. (Fund Type - TBD)	1.0	LO			
7101	R425	Technical and Engineering services for DAMO, RTP, PPP, and SCRM support for Navy and Marine Corps program offices for the Assistant Secretary of the Navy R&D, and Acquisition (O&MN,N)	1.0	LO			

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Item	PSC	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
710101	R425	Incremental Funding for CLIN 7101 (Labor) - TI-10 (O&MN,N)					
7102	R425	Technical and Engineering services for DAMO, RTP, PPP, and SCRM support for Navy and Marine Corps program offices for the Assistant Secretary of the Navy R&D, and Acquisition. (O&MN,N)	1.0	LO			
710201	R425	Incremental Funding for CLIN 7102 (Labor) - TI-11 for \$109,000 (O&MN,N)					
710202	R425	Incremental Funding for CLIN 7102 (Labor) - TI-12 for \$115,000 (O&MN,N)					
7103	R425	Technical and Engineering services for DAMO, RTP, PPP, and SCRM support for Navy and Marine Corps program offices for the Assistant Secretary of the Navy R&D, and Acquisition. (O&MN,N)	1.0	LO			
710301	R425	Incremental Funding for CLIN 7103 (Labor) - TI-13 for \$37,791; 10 USC 2410(a) authority is invoked. (O&MN,N)					
710302	R425	Funding for CLIN 7103 (Labor) - in the amount of \$304,872 for TI-13 and TI-13/Rev1; 10 USC 2410(a) authority is invoked. (O&MN,N)					
710303	R425	Funding for CLIN 7103 (Labor) - in the amount of \$168,450 for TI-14. 10 USC 2410(a) authority is hereby invoked. (O&MN,N)					
710304	R425	Funding for CLIN 7103 (Labor) - in the amount of \$66,550 for TI-14. 10 USC 2410(a) authority is hereby invoked. (O&MN,N)					
710305	R425	Funding for CLIN 7103 (Labor) in the amount of \$115,000 for TI-14A (O&MN,N)					
7104	R425	Technical and Engineering services for DAMO, RTP, PPP, and SCRM support for Navy and Marine Corps program offices for the Assistant Secretary of the Navy R&D, and Acquisition. (O&MN,N)	1.0	LO			
710401	R425	Funding for CLIN 7104 (Labor) in the amount of \$113,000 for TI-14C (O&MN,N)					

For ODC Items:

Item	PSC	Supplies/Services	Qty	Unit	Est. Cost
9000	R425	Support Costs for CLIN 7000 inclusive of G&A. Estimated materials \$10,500.00; Estimated travel \$10,500.00. (Option 2) (Fund Type -	1.0	LO	

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Item	PSC	Supplies/Services	Qty	Unit	Est. Cost
		TBD)			
900001	R425	Incremental Funding for CLIN 9000 (Other Direct Costs) (RDT&E)			
900002	R425	Incremental Funding for CLIN 9000 (Other Direct Costs) (O&MN,N)			
9100	R425	Support Costs for CLIN 7100 inclusive of G&A. (Fund Type - TBD)	1.0	LO	
9101	R425	Support Costs for CLIN 7102, 7103, and 7104 inclusive of G&A. (O&MN,N)	1.0	LO	
910101	R425	Incremental Funding for CLIN 9101 (Other Direct Costs) - TI 11 for \$432; 10 USC 2410(a) authority is invoked. (O&MN,N)			
910102	R425	Incremental Funding for CLIN 9101 (Other Direct Costs) - TI 12 for \$432; 10 USC 2410(a) authority is invoked. (O&MN,N)			
910103	R425	Funding for CLIN 9101 (Other Direct Costs) in the amount of \$784 for TI 13 and TI 13/Rev1;10 USC 2410(a) authority is invoked. (O&MN,N)			
910104	R425	Funding for CLIN 9101 (Other Direct Costs) in the amount of \$1,050 for TI 14. 10 USC 2410(a) authority is hereby invoked. (O&MN,N)			
910105	R425	Funding for CLIN 9101 (Other Direct Costs) in the amount of \$300 for TI-14A (O&MN,N)			

SUPPORT COSTS:

Support costs include incidental material, travel, and other direct support costs. All support costs will be reimbursed on the basis of actual, reasonable, and allowable costs incurred plus a G&A rate of 10% in accordance with the Contractor's proposal. These costs are not subject to fee.

LEVEL OF EFFORT:

The level of effort for the performance of this contract is based upon an anticipated total estimated level of effort of 49,920 man-hours of direct labor. The estimated composition of the 49,920 man-hours of direct labor can be found in the chart below.

	Base Year	Option 1	Option 2	Total
Title				
Senior Technical Specialist *	2080	2080	2080	6240
Senior Technical Specialist *	2080	2080	2080	6240
Senior Technical Specialist *	2080	2080	2080	6240
Senior Project Specialist*	2080	2080	2080	6240
Senior Project Specialist*	2080	2080	2080	6240
Mid-Level Technical Specialist*	2080	2080	2080	6240
Administrative Specialist	2080	2080	2080	6240
Electronic Publishing System Specialist / Graphics Analyst	2080	2080	2080	6240
Total Direct Labor	16,640	16,640	16,640	49,920

*Denotes Key Personnel

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Payment of Fee

(a) The Government shall make payments to the Contractor, subject to and in accordance with the clause contained in the base IDIQ contract entitled "Limitation of Funds", FAR 52.216-8. Such payments shall be equal to the allowable cost of each invoice submitted by the payable to the Contractor pursuant to the clause of the base IDIQ entitled "Allowable Cost and Payment", FAR 52.216-7. Total fees paid to the Contractor for performance of work under this task order shall not exceed the fee amount set forth in the task order.

(b) In the event of discontinuance of the work under this task order in accordance with the clause of the IDIQ contract entitled "Limitation of Funds", FAR 52.232-22 or "Limitation of Cost", FAR 52.232-20, as applicable, the fee shall be equitably adjusted by mutual agreement to reflect the diminution of work. If the adjusted fee is less than the sum of all fee payments made to the contractor under this task order, the Contractor shall repay the excess amount to the Government. If the adjusted fee exceeds all payments made to the Contractor under this task order, the Government shall be required to pay the Contractor any amount in excess of the funds obligated.

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SECTION C DESCRIPTIONS AND SPECIFICATIONS

STATEMENT OF WORK

Branch 2130, TECHNOLOGY AND PROGRAM PROTECTION,

PROJECT MANAGEMENT AND PROGRAM SUPPORT

1.0 BACKGROUND:

In 2007 the Deputy Secretary of Defense directed the Under Secretaries of Defense for Network Information and Integration (ASD/NII) and Acquisition Technology and Logistics (ASD/AT&L) to address this unprecedented risk to information security. The result was a realization that sophisticated attacks on contractor unclassified networks are increasing with little insight on the operational impact of large losses of unclassified program information.

Under ASD/AT&L, Program Protection implementation is delegated to the military services. Coordination and collaboration is maintained by the Director of Defense Research and Engineering (DDR&E). Within the Department of the Navy (DoN), SECNAV Instruction 5000.2E assigns responsibility for implementing Technology and Program Protection to the Assistant Secretary of the Navy for Research Development and Acquisition (ASN/RDA) Deputy Assistant Secretary of the Navy for Research Development, Test and Evaluation (RDT&E). Early emphasis was placed on establishing DoN implementation policies and procedures, identifying problem areas and performing proof-of-processes analysis, building organizational relationships (government and industry) within DoN and with other services and Office of the Secretary of Defense, Chief Information Officer (DOD-CIO) participants.

DoN Technology and Program Protection, includes several areas of concentration, The Damage Assessment Management Office (DAMO), Research Technology Protection (RTP) Office, Program Protection Planning (PPP) and Supply Chain Risk Management (SCRM). All four of these areas are contained under one office, Technology and Program Protection (T&PP).

A Concept of Operations (CONOPS) document, Attachment 7, and implementing Standard Operating Procedures (SOPs), Attachment 8, have been prepared and approved by ASN/RDA RDT&E. These establish objectives, identify activities to be performed, assign responsibilities for execution and serve as a basis for planning. Since DoN T&PP was established, over 100 damage assessment cases have been identified and more than half have been closed. Experience gained is being applied to proof-of-process and establishing planning metrics. The DoN will transition all or parts of T&PP activities inside the government to existing or new organizations; therefore, experience from the current cases is essential for identifying appropriate functions to be performed by government.

2.0 SCOPE:

The Government requires technical and engineering support for the Technology and Program Protection Office in the execution of DAMO, RTP, PPP and SCRM for identified Navy and Marine Corps program offices. This includes support to the Director, Technology and Program Protection, DoN DAMO Case Manager, Naval SYSCOM RTP Representatives to identify T&PP related efforts, collaborating with Navy/Marine Corps Program Executive Offices (PEOs) and Program Managers,

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and facilitating participation with the DOD Cyber Crime Center (DC3), DoN Chief Information Office (DoN CIO) and Office of Naval Intelligence (ONI). Support will be provided to the Director, T&PP for transition planning to identify government organizations including orientation and training activities and up-dating individual and over-arching CONOPS and SOPs. In addition, support is required for efficient and effective integration of T&PP activities with related DoN cyber security initiatives such as Operation Security (OPSEC) and Anti-Tamper (A-T). T&PP does not include Information Technology tasking and will not analyze networks, systems or other IT related activities. T&PP ensures program offices design, construction and life cycle data is protected in Navy Systems and at the Defense Industrial Base (DIB) networks. T&PP will ensure that government data that is housed in DIB networks is protected, compliant with DoD policy and contractually to minimize the loss of the Governments technological advantage.

This SOW provides services to be applied for the specific requirements. Work performed under this contract will include, but not be limited to:

Supply Chain Risk Management

Damage Assessments

Program Protection Plans

Technology and Program Protection Planning

3.0 APPLICABLE DOCUMENTS, DIRECTIVES AND POLICIES

3.1 The Contractor shall use the following documents in execution of this Performance Work Statement. Each document is identified in the specific paragraph where it applies.

3.2 Concept of Operations for Department of Navy Damage Assessment Management Office, Version 5, 14 Jan 2010.

3.3 Standard Operating Procedures for Department of Navy Damage Assessment Management Office, Version 5, 14 Jan 2010.

3.4 SECNAVINST 3052.2 Cyberspace Policy and Administration within the Department of Navy 6 March 2009

3.5 Required Use of Standardized Process for the Identification of Critical Program Information (CPI) in DoN Acquisition Programs 20 Feb 2008

3.6 DoD 5200.39 Critical Program Information (CPI) Protection Within the Department of Defense, July 16, 2008, Incorporating Change 1, December 28, 2010

4.0 REQUIREMENTS:

4.1 SUPPLY CHAIN RISK MANAGEMENT

Supply Chain Risk Management is a practice area under T&PP to manage the risks to the integrity

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of Information and Communications Technologies (ICT) within covered systems according to DTM 09-016, the upcoming DoDI 5200.mm, and OSD Document Streamlining – Program Protection Plan, July 18, 2011 memo. The contractor shall be responsible for assisting DoN program offices to develop a plan that will manage supply chain risks to critical program information (CPI) and critical components; conduct criticality analysis on critical components and document results in the PPP; coordinate and prioritize requests for supplier Threat Analysis at the Threat Assessment Center (TAC); and assist with understanding of the supplier threat assessments to the system engineering design, development environment, and procurement practices.

4.2 DAMAGE ASSESSMENT MANAGEMENT OFFICE

4.2.1 The contractor shall provide the engineering and administrative services to T&PP that are required to execute damage assessments. Specifically, support DoN DAMO in identifying perspective DAMO cases, performing triage, case assessments and reporting findings. Services will be provided that support all phases of activities of the DAMO CONOPS and SOPs. Services will be required in the following functional areas.

4.2.2 The contractor shall assist DoN DAMO collaboration with OSD DAMO performing an initial triage of compromised data files (maintained at the DC3). The contractor will perform an in-depth triage of identified data files (maintained at the DC3) associated with DoN programs and make recommendations to the DoN DAMO Case Manager regarding the need to open a formal DAMO case. Assist DoN DAMO to identify and facilitate participation of all Government and Contractor organizations needed to support a recommendation of "go/no-go" and to prepare notification correspondence and the draft Triage Report as deliverables to the contract. The report is due within 30 days following SME analysis completion.

4.2.3 The contractor shall facilitate the damage assessment of identified files by a government and industry Integrated Product Team (IPT) of subject matter experts. Coordinate IPT access to the and host IPT meetings. The contractor shall participate as a member of the IPT to: analyze, collect and organize data for use by IPT members; provide insight to team members based on experience with similar cases; synthesize the findings of the various participant perspectives; and enter findings into the Initial Report on Operational Impact Report as a deliverable of the contract. Report shall be delivered within 30 days after completion of the Damage Assessment.

4.2.4 The contractor shall provide engineering support to DoN DAMO in case reporting and closure activities. Typically these activities include: internal reviews of Phase 2 IPT findings; development of recommended courses of action in collaboration with stakeholders; and preparation of the Final OSD report (CDRL 0004). In addition, the contractor shall assist DoN DAMO in the preparation of the DoN Internal DAMO Report identifying follow-on program actions.

4.2.5 Lessons Learned - the contractor shall capture lessons learned on the execution of each case. An assessment by IPT participants and DAMO staff members will cover all aspects of case execution including but not limited to: IPT membership, orientation and training. Initial deliver of Lessons learned is 6 months after initial contract and updated and delivered every six months.

4.2.6 The contractor shall identify opportunities to improve the efficiency and effectiveness of DAMO processes and make recommendations to DoN DAMO for new or update existing damage assessment tools and/or methods. The contractor shall maintain and up-date DAMO CONOPS and SOPs to reflect approved processes and tools as directed by DoN DAMO Report as deliverables to the contract. The DAMO SOP and CONOPS will be rewritten and delivered to the government every two

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years following award of the contract. Updates will occur as policy and procedures change. The contractor shall review changes with the DAMO Case Manager every 6 months.

4.3 T&PP PLANNING

4.3.1 The contractor shall provide technical and administrative services to T&PP for contingency planning in areas that affect the T&PP mission, scope and assessment processes. At present the scope of T&PP activities is focused on the compromise of unclassified networks of the Defense Industrial Base, Program Protection Planning and RTP and Examples of contingent events that could affect the T&PP mission, scope or processes include expansion of DAMO responsibilities in response to: penetration of Government Networks; and implementing mandatory (vis-a-vis voluntary) reporting of Tier 1 and 2 events by Industry including the prime contractor and subcontractor levels. In such events, the contractor shall perform an engineering and programmatic assessment of the effect on DoN DAMO processes and procedures, and assist DoN DAMO in developing options for implementing new processes and procedure (if required) and estimating the impact on DAMO resources.

4.3.2 TECHNOLOGY AND PROGRAM PROTECTION PLANNING INTEGRATION

The contractor shall assist in integrating T&PP activities with related DOD and DoN cyber security initiatives, including but not limited to: Critical Program Information (CPI), Program Protection Plans (PPPs), Anti-Tamper (AT), Operational Security (OPSEC), and Supply Chain Resource Management (SCRM). While these initiatives address different problems, and require different approaches and specialties, effective and efficient solutions can result from collaborative processes, procedures and methods. The contractor shall assist DoN DAMO in collaborating with related DOD and DoN cyber security initiatives to achieve effective and efficient implementation from the perspective of DoN project managers and the Defense Industrial Base.

4.3.3 T&PP TRANSITION PLANNING

The contractor shall assist the DASN RDT&E in organizational assessment and planning for transitioning selected T&PP functions to existing or new government organizations. Representative contractor transition planning activities include: drafting DoN transition policies, plans and procedures; examining organizational relationships (both government and industry) and examining roles and responsibilities within DoN and with other services and Office of the Secretary of Defense (OSD) AT&L participants. The contractor shall assist T&PP in this effort by identifying: candidate Program and Engineering Directives and Guidelines requiring consideration; functions to be performed by government personnel; important experience, skills and training needs to perform the functions; and a time-phase transition plan.

4.3.4 Administrative - the contractor shall provide administrative support to the T&PP staff and IPTs in performing T&PP efforts. Representative services include: library, collecting and maintaining the files; non-disclosure agreement (NDA) management, maintain records and archive; documentation and graphics, preparing and formatting documents, papers, reports and briefings; calendar, coordinate coming events and travel commitments; classified material control, acceptance, storage and accounting; general office, documentation preparation, reproduction and filing, and maintaining supplies and access control of contractor facilities and equipment.

4.3.5 Facilities and Equipment - the contractor shall provide controlled access working space for DoN DAMO staff and IPT members to perform case assessments. The work space is intended to

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provide a place for assessment teams to meet individually or as a group to assess and share relevant case materials. The work space must have secure storage capability for data files, and case records and reports, and secure general purpose computing and projection capability with MICROSOFT OFFICE and a teleconferencing capability to support IPT operations and report preparation.

4.4 OPERATIONAL SECURITY PLAN (OPSEC)

4.4.1 A deliverable shall be a current OPSEC plan that is developed and implemented, upon Government approval. The OPSEC Plan shall protect classified and sensitive but unclassified information to be held, provided, used, handled, discussed, processed, stored, transmitted, or delivered at a Contractor's or Subcontractor's facilities during performance of this contract. The Contractor's OPSEC program is to be described in a facility level OPSEC planning document.

4.4.2 Contractor personnel shall be subjected to a government security investigation and must meet eligibility requirements for access to classified information at the level noted in Attachment 3, DD254. The Contractor shall ensure that any new employees prior to their starting on the tasking, have and maintain a minimum of Department of Defense National Agency Check (NAC), or be able to obtain the interim equivalent, during the period of performance in order to perform the work assigned and access facilities required to perform the work.

4.4.3 The Department of Navy (DoN) Automated Data Processing (ADP) Security Program outlined in OPNAVINST 5329.1C applies to all DoN activities, including contractors operating DoN owned and controlled resources on Government premises to provide classified and unclassified ADP support to DoN. This includes the requirement to interface with Government computer systems via terminal or some other remote means to input data, or to receive display or hard-copy output.

5.0 TECHNICAL AND FINANCIAL REPORTS

5.1 Progress and Financial Reports: A monthly progress and financial report will be submitted to

Technical Point of Contact (TPOC) and a copy to the Contracting Officer. In addition, a separate report of the number of man-hours charged to the contract will be submitted monthly to the Contracting Officer.

5.2 Technical Reports: Technical reports and conclusions reflecting the work accomplished under each task set forth will be prepared and delivered to the Government when and in the form required by the Contracting Officer's Representative.

5.3 Final Delivery: The delivery date of the last of the above reports is not to be later than the end of the delivery order.

5.4 Other Reports: There may be a need for other specific reports, test plans, evaluation reports or documentation created as an integral part of a task order under this contract. Report format, contents and delivery requirements will be specified at the time of task order issuance.

5.5 Travel Reports: For any remote travel required, the contractor will report the

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destination, number of travelers, duration of stay, task milestones completed, site points of contact, ship, and hull number visited.

6.0 PERSONNEL QUALIFICATIONS

General Requirements -

1. The contractor shall be responsible for employing technically qualified personnel to perform the tasks to be ordered hereunder and where requested provide resumes and similar work experience to document employee competencies. The contractor shall maintain the personnel, organization and administrative control necessary to ensure that the work delivered meets the task order specification requirements. In the event an individual proposed for performance under the resultant contract is not currently employed by the offeror, the offeror shall include with the listing, a letter of intent, signed by that individual which states the individual's intent to accept employment with that offeror within thirty (30) days of contract award if the contract is awarded to the offeror.

a. The work history of each employee must contain experience directly related to the task and functions he/she intends to perform under this task order. The Government reserves the right, during the term of this task order, to request work histories on any contractor employee for purposes of verifying compliance with this requirement.

b. If the contracting officer questions the qualifications or competence of any person performing under the task order, the burden of proof to sustain that the person is qualified as prescribed herein shall be upon the contractor.

2. Key Personnel – The following labor categories are designated Key Personnel for this task order. Multi-trades tasking has been identified as a methodology of reducing manpower requirements. Resumes will be submitted for each category in the quantities indicated in parenthesis by the key category description. The category descriptions include:

The target qualifications for the respective key labor categories are as follows:

a. Senior Technical Specialist (3 Resumes) -

Basic Qualifications: TS//SCI, no polygraph required (or must be able to obtain and maintain a Top Secret security clearance based on a single-scope background investigation (SSBI) with eligibility for sensitive compartmented information (SCI)). Master's Degree or higher, 20 years+ experience in lieu of degree. Understanding of networking concepts, cyber intrusions and investigations

Additional Qualifications: Experience with Joint Combatant Command and Military Department Headquarters Staff Experience. Experience or familiarization with DoD processes, weapons and/or technology programs, Army, Navy, Air Force, and Joint Command Programs, C4I, platform development programs, basic knowledge of law enforcement and Counterintelligence (CI) processes

Job Requirements: Provide senior leadership perspective and advice to the DAMO Director and Case Manager. Provide leadership skills to address multiple DAMO case concurrently. Provide

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DAMO representation and attendance and government forums as directed by the DAMO Director. Broad Operational Experience and knowledge. Knowledge of JCIDS and operational Requirements, DoD Acquisition guidance and policies, and knowledge and experience with DoD Budgetary Process. Strategic Planning experience and the ability to design and affect change in processes. Ability to lead diverse entities to common outcomes. Ability to schedule work and meet deadline. Provide quality review of products and deliverables. Excellent oral and written communication skills.

b. Senior Project Specialist (2 Resumes) –

Basic Qualifications: Current TS//SCI, or must be able to obtain and maintain a Top Secret security clearance based on a single-scope background investigation (SSBI) with eligibility for sensitive compartmented information (SCI)). MS minimum (engineering or basic science degree), 20 years+ experience in lieu of degree

Additional Qualifications: Experience and Knowledge with DoD processes, weapons and/or technology programs, Army, Navy, Air Force, and Joint Command Programs, C4I, platform development programs, basic knowledge of law enforcement and Counterintelligence (CI) processes. Extensive knowledge of OSD and DoN Regulations, policies and procedures related to damage assessments and technology protection. Knowledge and mastery of a wide range of DAMO related issues and evaluative methods for the assessment and improvement of program effectiveness and efficiency. Understanding of networking concepts, cyber intrusions and investigations.

Job Requirements: Senior-level advisor providing support to the DoN DAMO Director.

Main focus will be analysis and development of policies, procedures, and strategies that enhance protection of critical unclassified information. Candidate must possess the ability to work both independently and with many people from multiple organizations in a rapidly changing environment. Demonstrated ability to work from high-level evolving guidance and produce timely and effective results is highly desirable.

c. Mid-Level Technical Data Analyst (1 Resume) –

Basic Qualifications: Secret clearance; BS/BA, 15 yrs experience in lieu of degree

Experience and knowledge of the Department of Navy; specifically acquisition processes, policies, procedures, and guidance for program protection. Understanding of critical program information, anti-tamper, supply chain risk management and information assurance initiatives. Excellent oral and written communication skills

Additional Qualifications: Understanding of networking concepts, cyber intrusions and investigations Experience or familiarization with DoD acquisition processes, Army, Navy, Air Force, and Joint Command programs, C4I, platform development programs, basic knowledge of law enforcement and Counterintelligence (CI) processes

Job Requirements: Mid-level analyst to integrate damage assessment findings into Naval policies and guidance for program protection improvement. Main focus will be to identify interdependencies among Critical Program Information (CPI), Program Protection Plans (PPP), Supply Chain Risk Management (SCRM), Anti-Tamper (A-T), Operation Security (OPSEC), and the use of the Acquisition Security Database (ASDB) with damage assessment results. Monitors technology protection initiatives that interface with DAMO and provides policy analysis related to program protection. Support research at DC3 during damage assessment surge needs using database tools.

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3. **Non-Key Personnel** – The following labor categories are designated non-Key Personnel for this task order. The offeror shall provide a listing of non-key personnel who will be assigned to the categories of labor specified below as non-key. These personnel must meet the qualifications specified in this section to be acceptable and the offeror must certify that all proposed personnel meet the prescribed requirements:

a. **Administrative Analyst** – Minimum SECRET Security Clearance, no polygraph required (or must be able to obtain and maintain a Secret security clearance based on a single-scope background investigation (SSBI) with eligibility for Top Secret / Sensitive Compartmented Information (TS/SCI)). BS/BA; 10 yrs experience in lieu of degree. Experience and knowledge of the Department of Navy (DoN); specifically Navy and Marine Corps acquisition programs, communications and technology programs, weapon systems, etc. Understanding of networking concepts, cyber intrusions and investigations. Excellent oral and written communication skills. Experience or familiarity with DoD processes, weapons and/or technology programs, Army, Navy, Air Force, and Joint Command Programs, C4I, platform development programs, basic knowledge of law enforcement and Counterintelligence (CI) processes. Junior-level to mid-level analyst to provide on-site support to and an administrative analyst. Administration and coordination of all DAMO processes. Coordination and management of DAMO calendars, tracking case status, drafting and tracking official correspondence and reports. Liaising with multiple agencies for support, and maintaining an electronic library of all DoN DAMO files. Must have a general understanding of with Department of Defense Acquisition Programs and Requirements. Able to work both independently and with many people from multiple organizations to facilitate the successful investigation of cases. Demonstrated ability to work from high-level evolving guidance and produce timely and effective results is highly desirable

b. **Electronic Publishing System** - Minimum SECRET Security Clearance, no polygraph required (or must be able to obtain and maintain a Secret security clearance based on a single-scope background investigation (SSBI) with eligibility for Top Secret / Sensitive Compartmented Information (TS/SCI)). BS/BA; 10 yrs experience in lieu of degree. Experience and knowledge of the Department of Navy (DoN) and Naval Acquisition Programs and Military experience in graphics design or professional experience and knowledge of DoD organizations, requirements and acquisition activities.

c. **Graphics Analyst** - Bachelors degree in Graphic Design, Advertising or Communications or 10 years experience in lieu of education. Gathers, analyzes, translates and composes technical information into logical, readable and understandable documents for use by technical and non-technical personnel. Edits and reviews technical documents to include user's manuals, training materials, installation guides, proposals, and reports. Edits Technology and Program Protection (T&PP) reports, Briefings, Brochures, correspondence for accuracy and content or any other deliverables or documents as required. Conducts research to ensure the proper use of technical terminology. Supports T&PP outreach to include graphics design, product development through production, and briefing materials. Efforts include development of content, design and layout, and graphics for publications. Expertise in layout, graphic design and website design. Expert knowledge in Adobe Creative Suite: InDesign, Illustrator, Photoshop, Dreamweaver and Flash. Basic knowledge

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of HTML and online layouts/?WYSIWYG editors Proficiency in PDF creation (including interactive)

and manipulation (Acrobat Pro or via firm PDF software, Nuance).? Proficiency in Microsoft

Office, specifically Excel, Word and PowerPoint (as they apply to layout and template structure).?

Knowledgeable of bulk and specialized printing processes. Understanding of graphic design in a PC environment.? Able to manage prioritize workload and manage multiple ongoing projects.?

7.0 Navy Marine Corp Intranet (NMCI) (ODC's)

Contractor personnel for contract performance may require the use of and/or access to Department of Navy Information Technology Resources. Applicable DoN IT Resources shall be procured from the NMCI Contractor pursuant to the authority of NMCI Contract #N00024-00-D-6000, clause 5.2 "Ordering". NMCI may include General and Administrative (G&A) expenses, but shall not include profit. All NMCI shall be reimbursed in accordance with NAVSEA Clause H.3 5252.237-9503, "Ordering procedures for Navy Marine Corps Intranet Services". As noted in this clause, the Contractor shall obtain written authorization from the Task Order Contracting Officer executing this contract, prior to ordering directly from the NMCI Contractor, and any NMCI order exceeding the written authorization of the Task Order Contracting Officer shall be treated as an un-allowed cost pursuant to FAR Part 31.

8.0 Travel (ODC's)

All travel under this order must be requested of, and approved by the COR. Required travel will be predominately short duration local day trips in and around the Washington DC area, but may include occasional trips lasting several days. All travel must be authorized by the COR.

(a) Local day trips using personal means in support of DoN DAMO activities will be authorized based on review of weekly schedule, or by electronic mail for emergent requirements.

(b) Travel other than local must be requested of, and authorized by the COR in advance, in writing or electronic mail and must show the reason for the travel, the number of people traveling, the number of days of travel, and any high-cost or unusual costs expected. The contractor is not authorized to perform any travel that is not in conjunction with this order.

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9.0 Material (ODC's)

The contractor may be required to provide materials and supplies incidental to the Professional Support Services. The material expenses must be authorized by the COR, and only those material expenses having prior COR approval will be reimbursed to the contractor.

10.0 FACILITIES

The nature of the work required by the proposed contract requires close liaison with the government. The majority of the work can be done at the contractor's site but some effort will be required with personnel located at:

NSWC, Carderock Division, West Bethesda, MD

Naval Sea Systems Command, Washington Navy Yard, Washington DC

Naval Air Systems Command, Patuxent River, MD

Space and Warfare Command, San Diego, CA

Marine Corp Systems Command, Quantico, VA

And other area Naval and Office of Secretary of the Defense offices.

11.0 IDENTIFICATION BADGES AND SECURITY

Common Access Cards (CAC) will be issued by the Government via the Contractor Verification System (CVS) to all contractor personnel or Contractor personnel requiring access to Government facilities. CAC cards must be displayed at all times when on Government property. The Contractor shall furnish all requested information required to facilitate issuance of CAC cards and shall conform to all applicable regulations concerning their use and possession. ID media is U.S. Government property and shall be surrendered to the Pass and ID Office upon termination of employment. The Government will not check out contractor personnel unless all media, including CAC cards, are returned upon release from contract.

Due to the possible sensitive work that may be performed, all contractor personnel shall be required to have a SECRET security clearance or an interim clearance at time of proposal submission.

Contractor Personnel Identification - In the performance of this task order, contractor employees shall identify themselves as contractor personnel by introducing themselves or being introduced as contractor personnel and by displaying distinguishing badges or other visible identification for meetings with Government personnel. Contractor personnel shall appropriately identify themselves as contractor employees in telephone conversations and formal and informal written correspondence.

12.0 SUBJECT MATTER EXPERT AND CONTRACTING OFFICER'S REPRESENTATIVE

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The Subject Matter Expert (SME) for this task order will be Ms. Claudia Morgenrood, NSWCCD Code 2130, 301-227-5765.

The Contracting Officer's Representative for this task order will be Mr. Andrew Loh, NSWCCD Code 8072, 301-227-2881.

13.0 DELIVERABLES

The contractor shall provide the following deliverables associated with this tasking effort:

- a. The Burn Rate Analysis Report is a summary report that captures the rate at which money is expended. This report shall be attached in Wide Area Workflow receipts and Acceptance (WAWF-RA), beginning 30 days after award and every 30 days thereafter. A template of this report is provided as Attachment 4.
- b. The Incurred Costs Report is a report that captures a summary of all costs incurred to date. This report shall be attached in Wide Area Workflow receipts and Acceptance (WAWF-RA), beginning 30 days after award and every 30 days thereafter. A template of this report is provided as Attachment 5.

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SECTION D PACKAGING AND MARKING

HQ D-2-0008 MARKING OF REPORTS (NAVSEA) (SEP 1990)

All reports delivered by the Contractor to the Government under this contract shall prominently show on the cover of the report:

(1) name and business address of the Contractor

(2) contract number

(3) task order number

(4) sponsor: _____

(Name of Individual Sponsor)

(Name of Requiring Activity)

(City and State)

Ship all reports/data to the following addresses:

Naval Surface Warfare Center (NSWC) Carderock
9500 MacArthur Blvd
West Bethesda, MD 20817-5700

All Deliverables shall be packaged and marked IAW Best Commercial Practice.

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SECTION E INSPECTION AND ACCEPTANCE

Inspection and Acceptance will be performed by the Contracting Officer's Representative, Andrew Loh.

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SECTION F DELIVERABLES OR PERFORMANCE

The periods of performance for the following Items are as follows:

4000	10/1/2012 - 9/30/2014
4100	1/14/2014 - 1/13/2015
6000	10/1/2012 - 9/30/2014
6100	10/1/2013 - 9/30/2014
7000	1/7/2015 - 3/31/2016
7100	3/30/2016 - 9/30/2016
7101	3/30/2016 - 4/30/2016
7102	5/1/2016 - 6/30/2016
7103	7/1/2016 - 2/28/2017
7104	2/3/2017 - 3/15/2017
9000	10/1/2014 - 3/31/2016
9100	3/30/2016 - 9/30/2016
9101	5/1/2016 - 3/15/2017

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SECTION G CONTRACT ADMINISTRATION DATA

Contracting Officer Representative

9500 MacArthur Blvd
West Bethesda, MD 20817

HQ G-2-0007 INVOICE INSTRUCTIONS (NAVSEA) (JAN 2008)

(a) In accordance with the clause of this contract entitled "ELECTRONIC SUBMISSION OF PAYMENT REQUESTS" (DFARS 252.232-7003), the Naval Sea Systems Command (NAVSEA) will utilize the DoD Wide Area Workflow Receipt and Acceptance (WAWF) system to accept supplies/services delivered under this contract. This web-based system located at <https://wawf.eb.mil> provides the technology for government contractors and authorized Department of Defense (DoD) personnel to generate, capture and process receipt and payment-related documentation in a paperless environment. Invoices for supplies/services rendered under this contract shall be submitted electronically through WAWF. Submission of hard copy DD250/invoices may no longer be accepted for payment.

(b) It is recommended that the person in your company designated as the Central Contractor Registration (CCR) Electronic Business (EB) Point of Contact and anyone responsible for the submission of invoices, use the online training system for WAWF at <http://wawftraining.com>. The Vendor, Group Administrator (GAM), and sections marked with an asterisk in the training system should be reviewed. Vendor Quick Reference Guides also are available at <http://acquisition.navy.mil/navyaos/content/view/full/3521/>. The most useful guides are "Getting Started for Vendors" and "WAWF Vendor Guide".

(c) The designated CCR EB point of contact is responsible for activating the company's CAGE code on WAWF by calling 1-866-618-5988. Once the company is activated, the CCR EB point of contact will self-register under the company's CAGE code on WAWF and follow the instructions for a group administrator. After the company is set-up on WAWF, any additional persons responsible for submitting invoices must self-register under the company's CAGE code at <https://wawf.eb.mil>.

(d) The contractor shall use the following document types, DODAAC codes and inspection and acceptance locations when submitting invoices in WAWF:

Type of Document (*contracting officer check all that apply*)

- ☐ Invoice (FFP Supply & Service)
- ☐ Invoice and Receiving Report Combo (FFP Supply)
- ☐ Invoice as 2-in-1 (FFP Service Only)
- ☒ Cost Voucher (Cost Reimbursable, T&M , LH, or FPI)
- ☐ Receiving Report (FFP, DD250 Only)

DODAAC Codes and Inspection and Acceptance Locations (*contracting officer complete appropriate information as applicable*)

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Issue DODAAC	N00167
Admin DODAAC	S2404A
Pay Office DODAAC	HQ0338
Inspector DODAAC	N/A
Service Acceptor DODAAC	N00167
Service Approver DODAAC	N/A
Ship To DODAAC	See Section F
DCAA Auditor DODAAC	HAA391
LPO DODAAC	N/A
Inspection Location	See Section E
Acceptance Location	See Section E

Attachments created in any Microsoft Office product may be attached to the WAWF invoice, e.g., backup documentation, timesheets, etc. Maximum limit for size of each file is 2 megabytes. Maximum limit for size of files per invoice is 5 megabytes.

(e) Before closing out of an invoice session in WAWF, but after submitting the document(s), you will be prompted to send additional email notifications. Click on "Send More Email Notification" and add the acceptor/receiver email addresses noted below in the first email address block, and add any other additional email addresses desired in the following blocks. This additional notification to the government is important to ensure that the acceptor/receiver is aware that the invoice documents have been submitted into WAWF.

Send Additional Email Notification To:

(f) The contractor shall submit invoices/cost vouchers for payment per contract terms and the government shall process invoices/cost vouchers for payment per contract terms. Contractors approved by DCAA for direct billing will submit cost vouchers directly to DFAS via WAWF. Final voucher submission will be approved by the ACO.

(g) The WAWF system has not yet been implemented on some Navy programs; therefore, upon written concurrence from the cognizant Procuring Contracting Officer, the Contractor is authorized to use DFAS's WInS for electronic end to end invoicing until the functionality of WInS has been incorporated into WAWF.

(h) If you have any questions regarding WAWF, please contact the WAWF helpdesk at the above 1-866 number or the NSWCCD WAWF point of contact at (301) 227-5419.

(End of Clause)

SEA 5252.216-9122 LEVEL OF EFFORT (DEC 2000)

(a) The Contractor agrees to provide the total level of effort specified in the next sentence in performance of the work

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described in Sections B and C of this contract. The total level of effort for the performance of this contract shall be 49,920 total man-hours of direct labor, including subcontractor direct labor for those subcontractors specifically identified in the Contractor's proposal as having hours included in the proposed level of effort.

(b) Of the total man-hours of direct labor set forth above, it is estimated that 0 man-hours are uncompensated effort.

Uncompensated effort is defined as hours provided by personnel in excess of 40 hours per week without additional compensation for such excess work. All other effort is defined as compensated effort. If no effort is indicated in the first sentence of this paragraph, uncompensated effort performed by the Contractor shall not be counted in fulfillment of the level of effort obligations under this contract.

(c) Effort performed in fulfilling the total level of effort obligations specified above shall only include effort performed in direct support of this contract and shall not include time and effort expended on such things as (local travel to and from an employee's usual work location), uncompensated effort while on travel status, truncated lunch periods, work (actual or inferred) at an employee's residence or other non-work locations (except as provided in paragraph (j) below), or other time and effort which does not have a specific and direct contribution to the tasks described in Sections B and C.

(d) The level of effort for this contract shall be expended at an average rate of approximately 320 hours per week. It is understood and agreed that the rate of man-hours per month may fluctuate in pursuit of the technical objective, provided such fluctuation does not result in the use of the total man-hours of effort prior to the expiration of the term hereof, except as provided in the following paragraph.

(e) If, during the term hereof, the Contractor finds it necessary to accelerate the expenditure of direct labor to such an extent that the total man hours of effort specified above would be used prior to the expiration of the term, the Contractor shall notify the Contracting Officer in writing setting forth the acceleration required, the probable benefits which would result, and an offer to undertake the acceleration at no increase in the estimated cost or fee together with an offer, setting forth a proposed level of effort, cost breakdown, and proposed fee, for continuation of the work until expiration of the term hereof. The offer shall provide that the work proposed will be subject to the terms and conditions of this contract and any additions or changes required by then current law, regulations, or directives, and that the offer, with a written notice of acceptance by the Contracting Officer, shall constitute a binding contract. The Contractor shall not accelerate any effort until receipt of such written approval by the Contracting Officer. Any agreement to accelerate will be formalized by contract modification.

(f) The Contracting Officer may, by written order, direct the Contractor to accelerate the expenditure of direct labor such that the total man hours of effort specified in paragraph (a) above would be used prior to the expiration of the term. This order shall specify the acceleration required and the resulting revised term. The Contractor shall acknowledge this order within five days of receipt.

(g) If the total level of effort specified in paragraph (a) above is not provided by the Contractor during the period of this contract, the Contracting Officer, at its sole discretion, shall either (i) reduce the fee of this contract as follows:

Fee Reduction = Fee x ((Required LOE minus Expended LOE)divided by Required LOE)

or (ii) subject to the provisions of the clause of this contract entitled "LIMITATION OF COST" (FAR 52.232-20) or "LIMITATION OF COST (FACILITIES)" (FAR 52.232-21), as applicable, require the Contractor to continue to perform the work until the total number of man hours of direct labor specified in paragraph (a) above shall have been expended, at no increase in the fee of this contract.

(h) The Contractor shall provide and maintain an accounting system, acceptable to the Administrative Contracting Officer and the Defense Contract Audit Agency (DCAA), which collects costs incurred and effort (compensated and uncompensated, if any) provided in fulfillment of the level of effort obligations of this contract. The Contractor shall indicate on each invoice the total level of effort claimed during the period covered by the invoice, separately identifying compensated effort and uncompensated effort, if any.

(i) Within 45 days after completion of the work under each separately identified period of performance hereunder, the Contractor shall submit the following information in writing to the Contracting Officer with copies to the cognizant Contract Administration Office and to the DCAA office to which vouchers are submitted: (1) the total number of man hours of direct labor expended during the applicable period; (2) a breakdown of this total showing the number of man hours expended in each direct labor classification and associated direct and indirect costs; (3) a breakdown of

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other costs incurred; and (4) the Contractor's estimate of the total allowable cost incurred under the contract for the period. Within 45 days after completion of the work under the contract, the Contractor shall submit, in addition, in the case of a cost underrun; (5) the amount by which the estimated cost of this contract may be reduced to recover excess funds and, in the case of an underrun in hours specified as the total level of effort; and (6) a calculation of the appropriate fee reduction in accordance with this clause. All submissions shall include subcontractor information.

(j) Notwithstanding any of the provisions in the above paragraphs, the Contractor may furnish man hours up to five percent in excess of the total man hours specified in paragraph (a) above, provided that the additional effort is furnished within the term hereof, and provided further that no increase in the estimated cost or fee is required.

(End of Clause)

SEA 5252.232-9104 ALLOTMENT OF FUNDS (MAY 1993)

(a) This contract is incrementally funded with respect to both cost and fee. The amount(s) presently available and allotted to this contract for payment of fee for incrementally funded contract line item number/contract subline item number (CLIN/SLIN), subject to the clause entitled "FIXED FEE" (FAR 52.216-8) or "INCENTIVE FEE" (FAR 52.216-10), as appropriate, is specified below. The amount(s) presently available and allotted to this contract for payment of cost for incrementally funded CLINs/SLINs is set forth below. As provided in the clause of this contract entitled "LIMITATION OF FUNDS" (FAR 52.232-22), the CLINs/SLINs covered thereby, and the period of performance for which it is estimated the allotted amount(s) will cover are as follows:

SEE SECTION B FOR THE ALLOCATION OF COST AND FIXED FEE

SEE SECTION F FOR THE PERIOD OF PERFORMANCE

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(b) The parties contemplate that the Government will allot additional amounts to this contract from time to time for the incrementally funded CLINs/SLINs by unilateral contract modification, and any such modification shall state separately the amount(s) allotted for cost, the amount(s) allotted for fee, the CLINs/SLINs covered thereby, and the period of performance which the amount(s) are expected to cover.

(c) CLINs/SLINs are fully funded and performance under these CLINs/SLINs is subject to the clause of this contract entitled "LIMITATION OF COST" (FAR 52.232-20) or "LIMITATION OF COST (FACILITIES)" (FAR 52.232-21), as applicable.

(d) The Contractor shall segregate costs for the performance of incrementally funded CLINs/SLINs from the from the costs of performance of fully funded CLINs/SLINs.

252.204-0012 PAYMENT INSTRUCTIONS FOR MULTIPLE ACCOUNTING CLASSIFICATION CITATIONS

(a) This requirement includes support for multiple programs with independent budgets and funding lines. These funding lines are NOT interchangeable and it is critical that the Paying Office pay in accordance with the accounting classification reference numbers (ACRNs) noted on the Contractor's invoices. To do otherwise could result in a misappropriation of funds.

(b) The Payment Office shall ensure that each payment under this contract is made in accordance with the specific ACRNs shown on each individual invoice, including attached data.

Accounting Data

SLINID	PR Number	Amount
400001	1300302585	253707.30
LLA :		
AA 97X4930 NH1C 251 77777 0 050120 2F 000000 A00001381993		
Standard Number: N4814212RXDM004/AA		

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This informational SLIN is associated with TI-1.

400002 1300302674 262187.01
LLA :
AB 97X4930 NH1C 251 77777 0 050120 2F 000000 A00001382575
Standard Number: N4814212WXDM001/AA
This informational SLIN is associated with TI-1.

400003 1300302272 193990.50
LLA :
AC 1721804 12UD 250 48142 W 068892 2D XDM004 481422W2598Q
Standard Number: N4814212RXDM004/AA
This informational SLIN is associated with TI-1.

600001 1300302585 2562.70
LLA :
AA 97X4930 NH1C 251 77777 0 050120 2F 000000 A10001381993
Standard Number: N4814212RXDM004/AA
This informational SLIN is associated with TI-1.

600002 1300302674 2648.35
LLA :
AB 97X4930 NH1C 251 77777 0 050120 2F 000000 A00001382575
Standard Number: N4814212WXDM001/AA
This informational SLIN is associated with TI-1.

600003 1300302272 1959.50
LLA :
AC 1721804 12UD 250 48142 W 068892 2D XDM004 481422W2598Q
Standard Number: N4814212RXDM004/AA
This informational SLIN is associated with TI-1.

BASE Funding 717055.36
Cumulative Funding 717055.36

MOD 01

400004 1300338902 300000.00
LLA :
AD 9730100 1120 000 00 15 2 6 251A 9 6JUL97 049447 DSAM 3 0471 049447
Standard Number: DSAM 3 0471
This informational SLIN is associated with Technical Instruction 02.

MOD 01 Funding 300000.00
Cumulative Funding 1017055.36

MOD 02

400005 1300347567 342000.00
LLA :
AE 1731804 12UD 251 48142 W 068892 2D XDM002 481423W2598Q
Standard Number: N4813213RXDM002/AA
This informational SLIN is associated with Technical Instruction 003. 2410(a)
authority applies to this SLIN.

MOD 02 Funding 342000.00
Cumulative Funding 1359055.36

MOD 03

400006 1300369039 99702.00
LLA :
AF 97X4930 NH1C 251 77777 0 050120 2F 000000 A00001842126
This informational SLIN is associated with Technical Instruction 04. 10 USC 2410(a)
authority is hereby invoked. As a result this funding is available for performance
through 31 July 2014.

400007 1300366998 508008.00
LLA :

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AG 1731804 12UD 251 48142 W 068892 2D XDM002 481423W2598Q
Standard Number: N4813213RXDM002/AA
This informational SLIN is associated with Technical Instruction 04. 10 USC 2410(a) authority is hereby invoked. As a result this funding is available for performance through 31 July 2014.

600004 1300369039 1000.00

LLA :

AF 97X4930 NH1C 251 77777 0 050120 2F 000000 A00001842126

This informational SLIN is associated with Technical Instruction 04. 10 USC 2410(a) authority is hereby invoked. As a result, this funding is available for performance through 31 July 2014.

600005 1300366998 4000.00

LLA :

AG 1731804 12UD 251 48142 W 068892 2D XDM002 481423W2598Q

Standard Number: N4813213RXDM002/AA

This informational SLIN is associated with Technical Instruction 04. 10 USC 2410(a) authority is hereby invoked. As a result, this funding is available for performance through 31 July 2014.

MOD 03 Funding 612710.00

Cumulative Funding 1971765.36

MOD 04

400003 1300302272 (58.25)

LLA :

AC 1721804 12UD 250 48142 W 068892 2D XDM004 481422W2598Q

Standard Number: N4814212RXDM004/AA

This informational SLIN is associated with TI-1.

MOD 04 Funding -58.25

Cumulative Funding 1971707.11

MOD 05

400008 130039565800001 68803.79

LLA :

AH 1741804 12UD 251 48142 W 068892 2D XDM002 481424W2598Q

Standard Number: N4814214RXDM002/AA

This informational SLIN is associated with Technical Instruction 05.

410001 130039565800001 74938.81

LLA :

AH 1741804 12UD 251 48142 W 068892 2D XDM002 481424W2598Q

Standard Number: N4814214RXDM002/AA

This informational SLIN is associated with Technical Instruction 05.

600006 130039565800002 7565.40

LLA :

AH 1741804 12UD 251 48142 W 068892 2D XDM002 481424W2598Q

Standard Number: N4814214RXDM002/AA

This informational SLIN is associated with Technical Instruction 05.

MOD 05 Funding 151308.00

Cumulative Funding 2123015.11

MOD 06

410002 130039565800003 400000.00

LLA :

AJ 1741804 12UD 251 48142 W 068892 2D XDM002 481424W2598Q

Standard Number: N4814214RXDM002/AA

This informational SLIN is associated with technical instruction 05 revision 01.

MOD 06 Funding 400000.00

Cumulative Funding 2523015.11

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MOD 07

410003 130039565800004 200000.00
 LLA :
 AJ 1741804 12UD 251 48142 W 068892 2D XDM002 481424W2598Q
 Standard Number: N4814214RXDM002/AA
 This informational SLIN is associated with Technical Instruction 05, Revision 02.

MOD 07 Funding 200000.00
 Cumulative Funding 2723015.11

MOD 08

410004 130039565800005 311607.00
 LLA :
 AK 1741804 12UD 251 48142 W 068892 2D XDM002 481424W2598Q
 Standard Number: N4814214RXDM002/AA
 This informational SLIN is associated with Technical Instruction 5, revision 4. 10
 USC 2410(a) authority is hereby invoked. Funding is available for performance
 through one (1) year after the effective date of modification 08.

410005 130043860200001 670000.00
 LLA :
 AL 1741319 E627 255 48142 D 068892 2D XCE453 481424D2551Q
 Standard Number: N4814214RXCE453/AA
 This informational SLIN is associated with technical instruction 05, revision 3.

600007 130043860200001 1264.15
 LLA :
 AL 1741319 E627 255 48142 D 068892 2D XCE453 481424D2551Q
 Standard Number: N4814214RXCE453/AA
 This informational SLIN is associated with technical instruction 05, revision 3.

610001 130043860200001 21000.10
 LLA :
 AL 1741319 E627 255 48142 D 068892 2D XCE453 481424D2551Q
 Standard Number: N4814214RXCE453/AA
 This informational SLIN is associated with technical instruction 05, revision 3.

900001 130043860200001 7735.75
 LLA :
 AL 1741319 E627 255 48142 D 068892 2D XCE453 481424D2551Q
 Standard Number: N4814214RXCE453/AA
 This informational SLIN is associated with technical instruction 05, revision 3.

MOD 08 Funding 1011607.00
 Cumulative Funding 3734622.11

MOD 09

410006 130046980300001 200000.00
 LLA :
 AM 1751804 12UD 252 48142 W 068892 2D XDM003 481425W2521Q
 Standard Number: N4814215RXDM003/AA
 This informational SLIN is associated with Technical Instruction 07.

410007 130046243400001 198710.96
 LLA :
 AN 9740400 1120 P48 26 04 0 1 255X 9 6KM97 049447 DWAM4 2091 049447
 Standard Number: DWAM42091
 This informational SLIN is associated with Technical Instruction 06.

700001 130046243400001 51289.04
 LLA :
 AN 9740400 1120 P48 26 04 0 1 255X 9 6KM97 049447 DWAM4 2091 049447
 Standard Number: DWAM42091
 This informational SLIN is associated with Technical Instruction 06.

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MOD 09 Funding 450000.00
Cumulative Funding 4184622.11

MOD 10

700002 130046980300002 421754.00
LLA :
AM 1751804 12UD 252 48142 W 068892 2D XDM003 481425W2521Q
Standard Number: N4814215RXDM003/AA
This informational SLIN is associated with Technical Instruction 07, Revision 01.
10 USC 2410(a) authority is hereby invoked. Funding is available for performance
through one (1) year after effective date of modification 10.

900002 130046980300003 10000.00
LLA :
AM 1751804 12UD 252 48142 W 068892 2D XDM003 481425W2521Q
Standard Number: N4814215RXDM003/AA
This informational SLIN is associated with Technical Instruction 07, Revision 01.
10 USC 2410(a) authority is hereby invoked. Funding is available for performance
through one (1) year after effective date of modification 10.

MOD 10 Funding 431754.00
Cumulative Funding 4616376.11

MOD 11

700003 130051889600001 100000.00
LLA :
AP 9740400 1120 P48 26 04 0 1 253H 9 6KM97 049447
Standard Number: DWAM42769
This informational SLIN is associated with Technical Instruction 08. 10 USC
2410(a) authority is hereby invoked. This funding is available for performance
through the end of the period of performance of the Task Order or one (1) year
after the effective date of modification 11, whichever date is earlier.

700004 130051903300001 190000.00
LLA :
AQ 1751804 12UD 252 48142 W 068892 2D XDM003 481425W2521Q
Standard Number: N4814215RXDM003/AA
This informational SLIN is associated with Technical Instruction 7, Revision 2. 10
USC 2410(a) authority is hereby invoked. This funding is available for performance
through the end of the period of performance of the task order or one (1) year
after the effective date of modification 11, which ever date is earlier.

MOD 11 Funding 290000.00
Cumulative Funding 4906376.11

MOD 12 Funding 0.00
Cumulative Funding 4906376.11

MOD 13

700005 130054201500001 150000.00
LLA :
AR 1761804 12UD 252 71202 056521 2D 48142W 14216RCDM002
Standard Number: N4814216RCDM002AA

MOD 13 Funding 150000.00
Cumulative Funding 5056376.11

MOD 14

710101 130054201500002 109000.00
LLA :
AR 1761804 12UD 252 71202 056521 2D 48142W 14216RCDM002
Standard Number: N4814216RCDM002/AA

MOD 14 Funding 109000.00

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Cumulative Funding 5165376.11

MOD 15 Funding 0.00

Cumulative Funding 5165376.11

MOD 16

710201 130054201500004 109000.00

LLA :

AR 1761804 12UD 252 71202 056521 2D 48142W 14216RCDM002

Standard Number: N4814216RCDM002/AA

TI-11

910101 130054201500004 432.00

LLA :

AR 1761804 12UD 252 71202 056521 2D 48142W 14216RCDM002

Standard Number: N4814216RCDM002/AA

TI-11

10 USC 2410(a) authority is invoked.

MOD 16 Funding 109432.00

Cumulative Funding 5274808.11

MOD 17

710202 130054201500004 115000.00

LLA :

AR 1761804 12UD 252 71202 056521 2D 48142W 14216RCDM002

Standard Number: N4814216RCDM002/AA

TI-12

910102 130054201500004 432.00

LLA :

AR 1761804 12UD 252 71202 056521 2D 48142W 14216RCDM002

Standard Number: N4814216RCDM002/AA

TI-12

10 USC 2410(a) authority is invoked.

MOD 17 Funding 115432.00

Cumulative Funding 5390240.11

MOD 18

710301 130058092900003 37791.00

LLA :

AS 97X4930 NH1C 251 77777 0 050120 2F 000000 A00003508091

TI 13

10 USC 2410(a) authority is hereby invoked.

710302 130058092900001 62872.00

LLA :

AR 1761804 12UD 252 71202 056521 2D 48142W 14216RCDM002

Standard Number: N4814216RCDM002/AA

TI 13 and TI 13/Rev1

10 USC 2410(a) authority is hereby invoked.

910103 130058092900002 264.00

LLA :

AR 1761804 12UD 252 71202 056521 2D 48142W 14216RCDM002

Standard Number: N4814216RCDM002/AA

TI 13 and TI 13/Rev1

10 USC 2410(a) authority is invoked.

MOD 18 Funding 100927.00

Cumulative Funding 5491167.11

MOD 19

710302 130058092900001 242000.00

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LLA :
AR 1761804 12UD 252 71202 056521 2D 48142W 14216RCDM002
Standard Number: N4814216RCDM002/AA
TI 13 and TI 13/Rev1
10 USC 2410(a) authority is hereby invoked.

910103 130058092900002 520.00

LLA :
AR 1761804 12UD 252 71202 056521 2D 48142W 14216RCDM002
Standard Number: N4814216RCDM002/AA
TI 13 and TI 13/Rev1
10 USC 2410(a) authority is invoked.

MOD 19 Funding 242520.00
Cumulative Funding 5733687.11

MOD 20

710303 130059754800001 168450.00

LLA :
AR 1761804 12UD 252 71202 056521 2D 48142W 14216RCDM002
Standard Number: N4814216RCDM002/AA
TI 14
10 USC 2410(a) authority is hereby invoked.

710304 130059754800003 66550.00

LLA :
AT 97X4930 NH1C 251 77777 0 050120 2F 000000 A00003617930
TI 14
10 USC 2410(a) authority is hereby invoked.

910104 130059754800002 1050.00

LLA :
AR 1761804 12UD 252 71202 056521 2D 48142W 14216RCDM002
Standard Number: N4814216RCDM002/AA
TI 14
10 USC 2410(a) authority is hereby invoked.

MOD 20 Funding 236050.00
Cumulative Funding 5969737.11

MOD 21 Funding 0.00
Cumulative Funding 5969737.11

MOD 22

710305 130059754800005 115000.00

LLA :
AU 1771804 12UA 251 71202 056521 2D N48142 14217RC8W005
Standard Number: N4814217RC8W005/AA
TI-14A

910105 130059754800006 300.00

LLA :
AU 1771804 12UA 251 71202 056521 2D N48142 14217RC8W005
Standard Number: N4814217RC8W005/AA

MOD 22 Funding 115300.00
Cumulative Funding 6085037.11

MOD 23

710401 130059754800008 113000.00

LLA :
AU 1771804 12UA 251 71202 056521 2D N48142 14217RC8W005
Standard Number: N4814217WR8W005/AA
TI-14C

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MOD 23 Funding 113000.00
Cumulative Funding 6198037.11

MOD 24 Funding 0.00
Cumulative Funding 6198037.11

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SECTION H SPECIAL CONTRACT REQUIREMENTS

H-5 Task Order Process.

Ombudsman Description.

In accordance with FAR 16.505(a)(9), no protest under FAR Subpart 33.1 is authorized in connection with PCO decisions regarding fair opportunity or the issuance of a TO under this contract, except for a protest on the grounds that a TO increases the scope, period, or maximum value of the contract. The Local Warfare Center Site Deputy for Small Business has been designated as the NAVSEA and related Program Executive Offices Ombudsman for this contract. The NSWCCD Ombudsman will review complaints from the contractors and ensure that all contractors are afforded a fair opportunity to be considered, consistent with the procedures in the contract. Complaints to the NSWCCD Ombudsman must be forwarded to:



CAR-H09 Performance-Based Acquisition Evaluation Procedures for a SeaPort e Task Order (MAR 2006)
(NSWCCD)

(a) Introduction: The contractor's performance on this task order will be evaluated by the Government, in accordance with this task order clause. The first evaluation will cover the period ending twelve months after the date of task order award with successive evaluations being performed for each twelve-month period thereafter until the contractor completes performance under the task order. Based on the evaluation results, the PCO will assign an overall performance rating in accordance with paragraph (b) of this clause. The purpose of the evaluation is to determine remedies that may be invoked due to "Unsatisfactory" performance. If the PCO assigns an "Unsatisfactory" performance rating for the period evaluated, the PCO may take unilateral action, in accordance with clause 52.246-5 entitled "Inspection of Services-Cost Reimbursement", dated Apr 1984, in Section E of the base contract, to provide for a fee reduction covering the performance period evaluated. This clause provides the basis for evaluation of the contractor's performance and for determining if the fee amount should be reduced due to "Unsatisfactory" performance.

(b) Performance Ratings: The Government will evaluate the contractor's performance of the Statement of Work under the task order for each twelve month period of performance, using the measurable performance standards set forth in the Performance Requirements Summary Table in the SOW, or elsewhere in the task order, and the PCO will assign one of the following ratings:

- (1) Excellent
- (2) Very Good
- (3) Satisfactory
- (4) Unsatisfactory

The standards associated with these ratings are given in the following Table 1.

Table 1: Overall Performance Ratings

For The Evaluation Period

Overall Performance Rating

Excellent

Standard

"Excellent" ratings for all performance evaluation criteria.

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Very Good	A combination of “Excellent” and “Satisfactory” ratings determined by the PCO to exceed Satisfactory” overall.
Satisfactory	A minimum of “Satisfactory” ratings for all performance evaluation criteria.
Unsatisfactory	A rating of “Unsatisfactory” for one or more performance evaluation criteria.

(c) Evaluation Objective: The purpose of the evaluation and the inclusion of a remedy to the Government for unsatisfactory contractor performance under this task order is to ensure that the Government receives at least “Satisfactory” overall performance.

(d) Performance Evaluation Criteria: The contractor’s performance will be evaluated on an annual basis using the criteria and standards provided for each task objective in the Performance Requirements Summary Table, and considering the criterion in Tables 2 through 4 of this task order clause.

(e) Organization: The performance evaluation organization consists of the Procuring Contracting Officer (PCO), who will serve as the Evaluation Official, and the Task Order Manager (ToM).

(1) ToM: The ToM will provide ongoing performance monitoring, evaluate task performance based on the task order Performance Requirements Summary, prepare the evaluation report, including a recommended overall performance rating, and submit the report to the PCO for final decision within thirty days after the end of the evaluation period. The ToM will maintain the written records of the contractor’s performance so that a fair and accurate evaluation is made.

(2) Procuring Contracting Officer (PCO): The PCO is responsible for properly administering the performance evaluation process, maintaining the official performance evaluation file, and making the decision about the overall performance rating and whether to reduce the fee if performance is rated as unsatisfactory.

(f) Evaluation Schedule: Each performance evaluation will cover the previous twelve months of performance. The Government will evaluate all work under the task order performed by the contractor during the twelve-month period. Following each evaluation period, the PCO (or Contract Specialist if so designated by the PCO) and the ToM will hold a meeting with the contractor’s Senior Technical Representative to review performance under the task order during the previous twelve months, including overall trends, specific problem areas, if any, and their resolution. Other Government and contractor personnel may also participate as deemed appropriate.

(g) Contractor’s Self-Evaluation: The contractor may also submit a Self-Evaluation Report for consideration. The report must include an overall performance rating for the task order, covering the evaluation period, and may include whatever information the contractor deems relevant to support that rating. The report shall not exceed two (2) pages in length.

(h) Performance Evaluation: The PCO will make the decision on the overall performance rating for the work performed under the task order within thirty days after receipt of the evaluation report from the ToM. The decision will be based upon the ToM’s recommendations, the contractor’s comments, including any Self-Evaluation Report, and any other information deemed relevant by the PCO. The PCO shall resolve disagreements between the ToM’s recommendations and the contractor’s comments/report regarding the evaluation. The PCO will provide a copy of the evaluation report, including the overall rating, to the contractor within five working days after completion of the evaluation.

(i) Contractor’s Review of the Evaluation Report: Contractors shall be given a minimum of 15 calendar days to submit comments, rebut statements, or provide additional information. The PCO shall consider the contractor’s submission and respond as appropriate. Although the PCO will consider the contractor’s comments, rebuttals, or additional information, the PCO may, or may not, change the overall rating. The decision to change the rating based on contractor input at this stage is solely at the discretion of the PCO.

(j) This performance evaluation does not replace any other requirement for evaluating contractor performance that

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may be required by the base contract, such as a Contractor Performance Assessment Reporting System (CPARS) report, or a Task Order Performance Evaluation (TOPE).

TABLE 2: TASK PERFORMANCE EVALUATION CRITERIA AND STANDARDS

Criterion	UNSATISFACTORY	SATISFACTORY	EXCELLENT
Task Performance	Work product fails to meet Acceptable Quality Levels (AQLs) defined in Performance Requirements Summary Table (see SOW or elsewhere in the Task Order).	Work product routinely meets Acceptable Quality Levels (AQLs) defined in Performance Requirements Summary Table (see SOW or elsewhere in the Task Order).	Work product frequently exceeds Acceptable Quality Levels (AQLs) defined in Performance Requirements Summary Table (see SOW or elsewhere in the Task Order).
Staffing	Contractor provides marginally qualified or unqualified personnel. Lapses in coverage occur regularly.	Contractor provides qualified personnel. Lapses in coverage may occasionally occur and are managed per individual task order policy.	Contractor provides highly qualified personnel. Contractor reassigns personnel to ensure proper coverage. Actual lapses in coverage occur very rarely, if ever, and are managed per individual task order policy. Contractor ensures staff training remains current.
Timeliness	Contractor frequently misses deadlines, schedules, or is slow to respond to government requests or is non-responsive to government requests.	Contractor routinely meets deadlines, schedules, and responds quickly to government requests.	Contractor always meets deadlines, schedules, and responds immediately to government requests.
Customer Satisfaction	Fails to meet customer expectations	Meets customer expectations.	Exceeds customer expectations.

TABLE 3: CONTRACT MANAGEMENT PERFORMANCE EVALUATION CRITERIA AND STANDARDS

CRITERION	UNSATISFACTORY	SATISFACTORY	EXCELLENT
Problem Resolution	Problems are unresolved, repetitive, or take excessive	Problems are resolved quickly with minimal government	Problems are non-existent or the contractor takes

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	government effort to resolve.	involvement.	corrective action without government involvement.
Responsiveness	Contractor's management is unresponsive to government requests and concerns.	Contractor's management is responsive to government requests and concerns.	Contractor's management takes proactive approach in dealing with government representatives and anticipates Government concerns.
Communications	Contractor often fails to communicate with government in an effective and timely manner.	Contractor routinely communicates with government in an effective and timely manner.	Contractor takes a proactive approach such that communications are almost always clear, effective, and timely.

TABLE 4: COST EFFICIENCY PERFORMANCE EVALUATION CRITERIA AND STANDARDS

CRITERION	UNSATISFACTORY	SATISFACTORY	EXCELLENT
CostManagement	Contractor routinely fails to complete the effort within the originally agreed to estimated cost, i.e. cost overruns frequently occur.	Contractor routinely completes the effort within the originally agreed to estimated cost. Contractor provides measures for controlling all costs at estimated costs. Funds and resources are generally used in a cost-effective manner. No major resource management problems are apparent.	Reductions in direct costs to the Government below contract estimated costs are noteworthy. Contractor provides detailed cost analysis and recommendations to Government for resolution of problems identified. Funds and resources are optimally used to provide the maximum benefit for the funds and resources available. Documented savings are apparent.
CostReporting	Reports are generally late, inaccurate incomplete or unclear.	Reports are timely, accurate, complete and clearly written. Problems and/or trends are addressed, and an	Reports are clear, accurate, and pro-active. Problems and/or trends are addressed thoroughly,

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analysis is also submitted.

and the contractor's recommendations and/or corrective plans are implemented and effective.

CAR H11 – CONTRACTOR PERSONNEL SECURITY REQUIREMENTS (JAN 2010)

a. In accordance with SECNAV M-5510.30 Chapters 5 and 6, all Contractor personnel that require access to Department of Navy (DON) information systems and/or work on-site are designated Non-Critical Sensitive/IT-II positions, which require an open investigation or favorable adjudicated National Agency Check (NACLC) by the Industrial Security Clearance Office (DISCO). Investigations should be completed using the SF- 85 Form and the SF-87 finger print card. An interim clearance can be granted by the company Security Officer and recorded in the Joint Personnel Adjudication System (JPAS). An open investigation or favorable adjudication is required prior to issuance of a Common Access Card (CAC) card or a badge providing access to NSWCCD sites and buildings. If an unfavorable adjudication is determined by DISCO all access will be terminated.

b. Within 30 days after contract award, the Contractor shall submit a list of all Contractor personnel, including subcontractor employees, who will have access to DON information systems and/or work on-site at one of the NSWCCD sites. The Contractor shall e-mail acquisition.nswccd.fct@navy.mil to obtain the excel file that outlines the required format and content of the list. The Contractor will provide each employee's first name, last name, contract number, the NSWCCD technical code, work location, whether or not the employee has a CAC card and/or swipe card, the systems the employee can access (i.e., NMCI, RDT&E), and the name of the Contractor's local point of contact, phone number and email address. The excel file shall be submitted via email to acquisition.nswccd.fct@navy.mil and the Contracting Officer's Representative (COR) or Task Order Manager (TOM). Throughout the period of performance of the contract, the Contractor shall immediately provide an updated spreadsheet to acquisition.nswccd.fct@navy.mil and the COR/TOM when any Contractor personnel changes occur.

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SECTION I CONTRACT CLAUSES

52.217-9 -- OPTION TO EXTEND THE TERM OF THE CONTRACT. (MAR 2008)

(a) The Government may extend the term of this contract by written notice to the Contractor within 30 days prior to completion of the base period; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 60 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed three years.

252.204-7000 DISCLOSURE OF INFORMATION (DEC 1991)

(a) The Contractor shall not release to anyone outside the Contractor's organization any unclassified information, regardless of medium (e.g., film, tape, document), pertaining to any part of this contract or any program related to this contract, unless—

(1) The Contracting Officer has given prior written approval; or

(2) The information is otherwise in the public domain before the date of release.

(b) Requests for approval shall identify the specific information to be released, the medium to be used, and the purpose for the release. The Contractor shall submit its request to the Contracting Officer at least 45 days before the proposed date for release.

(c) The Contractor agrees to include a similar requirement in each subcontract under this contract. Subcontractors shall submit requests for authorization to release through the prime contractor to the Contracting Officer.

(End of Clause)

CAR-I18 TECHNICAL INSTRUCTIONS (DEC 2001)

(a) Performance of the work hereunder may be subject to written technical instructions signed by the Task Order Manager. As used herein, technical instructions are defined to include the following:

(1) Directions to the Contractor that suggest pursuit of certain lines of inquiry, shift work emphasis, fill in details or otherwise serve to accomplish the statement of work.

(2) Guidelines to the Contractor that assist in the interpretation of drawings, specifications or technical portions of work description.

(b) Technical instructions must be within the general scope of work stated in the task order. Technical instructions may not be used to :

(1) assign additional work under the task order;

(2) direct a change as defined in the "Changes" clause of the base contract;

(3) increase or decrease the contract price or estimated amount (including fee), as applicable,

the level of effort, or the time required for task order performance; or

(4) change any of the terms, conditions or specifications of the task order.

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(c) If, in the opinion of the Contractor, any technical instruction calls for effort outside the scope of the task order or is inconsistent with this requirement, the Contractor shall notify the Contracting Officer in writing within ten (10) working days after the receipt of any such instruction. The Contractor shall not proceed with the work affected by the technical instruction unless and until the Contracting Officer notifies the Contractor that the technical instruction is within the scope of this task order.

(d) Nothing in the paragraph (c) of this clause shall be construed to excuse the Contractor from performing that portion of the task order statement of work which is not affected by the disputed technical instruction.

(End of Clause)

252.239-7001 INFORMATION ASSURANCE CONTRACTOR TRAINING AND CERTIFICATION (JAN 2008)

(a) The Contractor shall ensure that personnel accessing information systems have the proper and current information assurance certification to perform information assurance functions in accordance with DoD 8570.01-M, Information Assurance Workforce Improvement Program. The Contractor shall meet the applicable information assurance certification requirements, including-

(1) DoD-approved information assurance workforce certifications appropriate for each category and level as listed in the current version of DoD 8570.01-M; and

(2) Appropriate operating system certification for information assurance technical positions as required by DoD 8570.01-M.

(b) Upon request by the Government, the Contractor shall provide documentation supporting the information assurance certification status of personnel performing information assurance functions.

(c) Contractor personnel who do not have proper and current certifications shall be denied access to DoD information systems for the purpose of performing information assurance functions.

(End of clause)

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SECTION J LIST OF ATTACHMENTS

Attachment 1 - DD 254 Security Classification

Attachment 2 - Burn Rate Report

Attachment 3 - Incurred Cost Expenditure Report

Attachment 4 - DAMO Concept of Operations

Attachment 5 - DAMO Standard Operating Procedures